

**Minutes**  
**Board of Directors Meeting**  
**Michigan Aerospace Foundation, Inc.**  
**May 8, 2007**

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The meeting of the Board of Directors of the Michigan Aerospace Foundation, Inc., was held May 8, 2007 in the Willow Run Administration Building, third floor meeting room.

Present: Dennis Norton – President  
President  
Gary K. Brown – Secretary/Treasurer  
Jane Spires – Director  
Frank Sinagra – Director  
James Jackson – Director  
Richard Stewart – YAM President  
Harry Terpstra – Vice-  
David Robertson – Director  
Rick Austin – Director  
Jim Dries – Director  
Steve Berner – Director

Absent: Simon Baseley – Director

Guests: Speed Gant – Former Director  
Mark Ernst, YAM

**I. Call to Order and Introductions**

President Norton called the meeting to order at 5:00 pm.

**II. Review and Approve Minutes of Prior Meetings.**

The minutes of the last Board meeting, March 6, 2006, were reviewed. It was pointed out that the minutes did not reflect a dollar amount on a motion passed to approve the cost of three mailings. This cost should have been \$12,660. The minutes will be modified to reflect this change.

**Motion:** Motion made and seconded to approve the Board of Directors Minutes of March 6, 2006, as revised.

**Vote:** Motion passed with unanimous consent.

**III. Officer Reports**

Dennis Norton – President

- Reported on various meetings held and plans for future meetings relative to fundraising.
- Discussed the upcoming DAC meeting to be held on July 18. It will be business dress. Invitations will be handled by the GM Foundation, possibly including DTE.
- Discussed the schoolhouse move.
- Discussed the ground breaking event that came in significantly under budget due to the contributions of the vendors of their products.

Gary K. Brown – Secretary/Treasurer

- Presented the Profit & Loss Statements and the Balance Sheet for 2004 - May 2007.
- Reported that there were ongoing meetings with the CPA performing the audit in an effort to clarify the dollars being reported in the audit report. Some of these

were incorrect due to a misunderstanding of the purpose of certain charges. Other charges had been misclassified. It is expected that the audit reports should be completed by May 10.

- Assuming the resolution of the financial numbers between the CPA and the Treasurer, the tax returns will be filed on time by May 15.
- Requested that the board approved the finance report.  
**Motion:** Motion made and seconded to approve the finance report as presented.  
**Vote:** Motion passed with unanimous consent.
- A discussion of the budget development progress indicated that this was still not finished but it is hoped that something will be completed by the next board meeting.

#### IV. Organizational Issues

Dennis Norton

- Introduced the new board member James Jackson with corresponding introductions by each board member present.
- Introduced the new board member Steve Berner with corresponding introductions by each board member present.

#### V. Committee Reports

Development – Jim Dries, Director and Frank Sinagra, Director

- Reported on the plans for a mailing campaign. The initial mailing to the YAM membership should be completed by the end of the week and sent to the mailer.
- Letters related to the Community Foundation have not been drafted. When these letters are completed, there will be a second mailing to the YAM membership. This will be several weeks after the initial mailing. Contributions will be specifically directed to the Community Foundation where each contribution over \$1,000 will be matched at a 50% level by Kresge Foundation.
- The issue was raised as to whether the MAF contribution to Community Foundation was being matched by the Kresge Foundation dollar for dollar. It was the understanding of several members of the board that this was to be the case. Dennis Norton stated that he didn't think that was the case but would contact the Foundation and clarify this issue. The findings will be reported to the board by the next board meeting.

Air Show – Frank Sinagra, Director

- Report on the status of the project to have a fundraising event at the air show on July 7 and 8. There will be 4 tents and each board member is expected to assist this project in some way. A number of volunteers have been identified. More will be needed. The estimated budget for this project is \$10,500. He requested that the board approve the expenditure of \$10,500 for this project.

**Motion:** Motion made and seconded to approve the expenditure of \$10,500 for the Air Show fundraising project.

**Vote:** Motion passed with unanimous consent.

## VI. Capital Campaign

- Norton/Austin – Dennis Norton reported that Randy Rosebush, Rick Austin and Dennis Norton will be meeting on the next phase of the major donor capital campaign. Rick Austin reported on the contacts planned with foundations who have given to us in the.

## VII. Facilities

- Dennis Norton reported on the progress of the schoolhouse. The house has been moved, The foundation walls will be up next week. The old site is nearly cleared with a fence in place.
- At least three companies will be sent request for bids on the renovation of the schoolhouse.
- Water for the schoolhouse is still an issue because the Chrysler plant construction plans in the area have vanished. Alternatives are being sought to find funding to bring in water. Electricity, gas and sewer facilities are available for the cost of the hookup.

## VI. New Business

- Dennis Norton reported on his meeting with a website company to obtain a proposal and cost to develop a website. A brief presentation was shown. This company is focusing on branding issues which MAF may not be about to use. Other companies will be contacted to obtain alternative proposals. A recommendation may be brought to a future board meeting based on the results of meetings with these companies.
- Richard Stewart presented a request to MAF to consider a proposal to raise funds in support of YAM's plans for a project to design a concept for the future museum. Andy Bro would develop a storyline for the internal design of the museum. This is needed before buildings can be constructed to ensure that the buildings fulfill the purpose of the museum. A discussion ensued about the timing of this request, the lack of information for some board members and the fact that competitive bids are not being considered. It was discussed that full information about Andy Bro, his proposal and the project be provided to the MAF board so that they are all well informed. Further, it was suggested that this should have been done before this meeting. However, the consensus was that this step was necessary before buildings could be considered. Richard Stewart indicated that this project will be approximately \$130,000 plus expenses. Meetings will be held with Andy Bro to ensure the project does not duplicate what was done 4 years ago. Richard requested the MAF commit to a project to raise \$150,000 to reimburse YAM for their expenditures on this storyline project.

**Motion:** Motion made and seconded to approve a campaign project to raise the funds to reimburse YAM for the storyline planning project with Andy Bro, not to exceed \$150,000.

**Vote:** Motion passed with one abstention.

## VII. Old Business

- No action taken

**VIII. Tabled from Prior Meetings**

- No action taken

**IX. Good of the Order**

- No action taken

**X. For the Future**

It was discussed that a June board meeting was necessary. The next board meeting was set for Tuesday, June 12, 1007 at 4:45 at the Willow Run Airport Administration Building, third floor conference room. Future meetings will be on July 10, September 11, November 13, 2007 and January 8 and March 11, 2008.

**XI. Adjournment**

**Motion:** Made and seconded:  
To approve adjourn the meeting. No discussion.

**Vote:** Motion passed with unanimous consent.

The meeting adjourned at 6:55 pm.

Respectfully submitted,

Gary K. Brown  
Secretary/Treasurer